

## English Writing Error Codes Sheet ・ イングリッシュ ・ ライティング: 訂正指示記号 一覧表

Check the codes which the teacher has written on your writing and make changes according to the meanings of the symbols below. ・ レポートに記入された訂正指示の記号は以下の意味です。指示に従って訂正すること：

Global Error Symbols (appear as <u>overall</u> comment at the beginning of your writing) 全般的な訂正指示記号 (レポート冒頭に記入されます。レポート全体に関するコメントです)		
CON	<u>Conclusion</u> (結論)	Did you <i>summarize</i> and / or <i>restate</i> and / or <i>comment</i> on your main points?
		論点についてきちんと要約/再説明/コメントしていますか?
F	<u>Font</u> (書体・フォント)	You are using the wrong size or font. Check the requirements again.
		書体や文字サイズが違います。所定の書式に従うこと。
LS	<u>Long Sentences</u> (長文化)	Use conjunctions or pronouns like: <i>but, and, however, so, that, which, etc</i> ) to make longer sentences. Don't use too many short, simple sentences.
		<i>but, and, however, so, that, which, etc.</i> 等の接続詞や前置詞を用いて、文をつなげなさい。短すぎたり、簡単すぎる構文を避けること。
ORG	<u>Organization</u> (組織化)	Your ideas are not clearly organized. Check your plan again and think about how to order your ideas in a more logical and clear way.
		考えがきちんとまとまっていません。もう一度方針を確認して、より論理的で分かりやすい形で自分の考えを述べるよう工夫しましょう。
PR	<u>Proofreading</u> (校正読み)	Did you proofread this carefully? You have missed some errors/points.
		校正不足のため、綴りや語法上の間違いが残っています。
SI	<u>Student information</u> (学籍情報)	Is your name and other required ID information shown?
		氏名その他の学籍情報が抜け落ちていませんか?
SS	<u>Support sentences/ideas</u> (支持文・支持概念)	Do you have enough? Are they clearly linked to topic sentences or the thesis statement?
		充分議論されていますか?また各支持文は、主題文や主張(topic sentences/thesis statement)ときちんと関連していますか?
TS	<u>Topic sentences or thesis statement</u> (主題文/主張)	These are missing, or are not clear or strong enough.
		これらがいないか、不明瞭です。

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Local Error Symbols (appear at or near the problem area) ・ 個別の訂正指示記号 (訂正を要する箇所に記入されます)			
BW	<u>Better Word</u> (適語選択)	Can you find a more interesting word? 'This book is very good.' => 'fascinating / compelling / thought-provoking / a great read.'	よりよい単語や言い回しに('This book is <b>very good</b> ' の太字部分を 'fascinating / compelling / thought-provoking / a great read' etc.に変更)
CAP	<u>Capital letter</u> (大文字化)	Use capital letters. この語は大文字で始まります (john is twenty. => John is twenty.)	
CH	<u>Chunk</u> (熟語)	The chunk is incorrect (do a mistake=>make a mistake) OR a chunk is needed to express your idea more accurately. ('I enjoyed at the theatre.' => 'I had a great time at the theatre.')	
		言い回しがおかしい (do a mistake=>make a mistake) か、より適切な言い回しを用いましょう。 ('I enjoyed at the theatre.' => 'I had a great time at the theatre.')	
CT	<u>Contraction</u> (短縮形不可)	Do not use contractions (It's, don't, can't). Use the full form (It is, can not, do not)	短縮形でなく、フォーマルに (It is, can not, do not)
P	<u>Punctuation</u> (句読法)	Do you have clear commas, periods, exclamation marks, etc.?	コンマやピリオドなどを正しく用いていますか?
PL	<u>Plural</u> (複数形化)	Use the plural form. 複数形を用いること (I have two dog and three cat=>two dogs and three cats).	
PP	<u>Preposition</u> (前置詞確認)	Incorrect preposition. 適切な前置詞を用いること。誤: 'He is getting married on July.' 正: 'He is getting married in July.'	
SP	<u>Spelling</u> (スペリング)	Spelling mistake. 綴りが間違っています (univercity: 正しくはuniversity)	
SV	<u>Subject - Verb agreement</u> (主語述語一致)	Incorrect / 誤: 'Susan live in Tokyo.'	Correct / 正: 'Susan lives in Tokyo.'
T	<u>Tense</u> (時制)	Incorrect / 誤: 'Yesterday I go to Nagoya.'	Correct / 正: 'Yesterday I went to Nagoya.'
WF	<u>Wrong Form</u> (品詞)	Incorrect / 誤: 'She is a kindness teacher.'	Correct / 正: 'She is a kind teacher.'
WO	<u>Word Order</u> (語順):	Incorrect / 誤: 'Have you been to yet London?'	Correct / 正: 'Have you been to London yet?'
WW	<u>Wrong Word</u> (語用の間違い)	Incorrect / 誤: 'I borrowed him my book.'	Correct / 正: 'I lent him my book.'
Λ	<u>Missing Word or Words</u> (適語補充)	Add one or more words in the place shown by the symbol.	ここに適当な語句を補充・挿入すること。
[ ]	<u>Unclear Part or section</u> (文意不明瞭)	Write the part between the symbols again more carefully.	[ ] の部分をもっと分かり易く書くこと。
//	<u>New Paragraph</u> (段落改め)	Start a new paragraph after this symbol.	この記号の後で 段落を改めること。
+	<u>Link Together</u> 接続)	Link these parts together to make a longer sentence (John is a student. + So he is happy.) using words like: and, but, however, so, that, which, etc.	
		and, but, however, so, that, which 接続詞などを用いて一文にしなさい (John is a student. + So he is happy. を John is a student, which makes him happy.	
↑	<u>No new line</u> (以下不要)	You don't need to start a new line here. Connect the parts shown to the previous sentence or section.	ここで新しい行を始める必要はありません。前文、あるいは前節に以下の部分を組み込むこと。